Mount Olive Twp. Police Department

Firearms Application Instructions

PLEASE READ entire form before submitting application!

[ ] "First Time" Firearms Purchasers Identification Card application:

1. Check appropriate box at the top of **the "Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit"** form.
2. Complete application form (answer all questions).
3. **Consent for Mental Health Records Search** form must be completed and submitted with the application.
4. Include **$5.00** fee, Cash, Check or Money Order made payable to: **"Mount Olive Twp. Police"**
5. List two (2) references – *NO RELATIVES*.
6. List employer contact information (Personnel Dept. / Human Resources / Supervisor contact info).
7. First time applicants must be fingerprinted at MorphoTrak. Instructions provided upon return of this application.

[ ] Duplicate Card or Change of Address:

1. Include **$18.00** fee, MONEY ORDER only, payable to: **Division of State Police S.B.I. ***Not Required For First Time Firearms ID Applications. ***** Please Contact the Support Services Division if you have questions**.**
2. Please **Sign** and **Date** form: **Request for Criminal History Information for Non-Criminal Justice Purpose.**
3. **Consent for Mental Health Records Search** form must be completed and submitted with the application.
4. Include **$5.00** fee, Cash, Check or Money Order made payable to: **"Mount Olive Twp. Police"**
5. List two (2) references – *NO RELATIVES*.
6. List employer contact information (Personnel Dept. / Human Resources / Supervisor contact info).

Note: Applicants MUST surrender their Firearms Purchaser's I.D. Card with application before new card will be issued.

[ ] Handgun Purchaser's Permit:

1. Check box on application form indicating **Application for Permit to Purchase a Handgun** and number of permits desired. (One permit per each handgun desired)
2. **$2.00** for ***each*** permit/handgun requested.
   Cash, Check or Money Order made payable to: **"Mount Olive Twp. Police"**
3. Please **Sign** and **Date** form: **Request for Criminal History Records Information**
   Include fee of **$18.00**** Certified Check or Money Order payable to: **Division of State Police S.B.I.**
   ****THIS FEE NOT REQUIRED IF YOU ARE APPLYING FOR ID CARD FOR THE FIRST TIME **OR** DUPLICATE/ADDRESS AT THE SAME TIME YOU ARE REQUESTING PURCHASE PERMITS!**
4. **Consent for Mental Health Records Search** form must be completed and submitted with the application.

NOTICE: N.J. LAW RESTRICTS HANDGUN PURCHASES TO "ONE GUN PER MONTH." ANY ATTEMPT TO USE MORE THAN ONE PERMIT PER MONTH IS PUNISHABLE BY STATE LAW. YOUR SIGNATURE ON THIS FORM IS YOUR ACKNOWLEDGMENT THAT YOU UNDERSTAND THIS LAW AND WILL NOT ATTEMPT TO USE MORE THAN ONE PERMIT PER MONTH.

YOUR SIGNATURE _____ DATE _____ TELEPHONE # _____

Applications will not be processed until all required information and fees have been provided!

References: ***NO RELATIVES***

1. _____
   Name Address City/State/Zip Code Phone#

2. _____
   Name Address City/State/Zip Code Phone#

Employer:

_____
Name Address City/State/Zip Code Phone#

**** Include name of person or department to which reference letter should be sent.*

FALSE INFORMATION ON ANY FIREARMS FORM IS A CRIME AND PUNISHABLE BY LAW!

Support Services Division Tel: (973) 691-0850 Fax: (973) 691-8312